

**BOARD OF SUPERVISORS**  
SCHUYLKILL TOWNSHIP, SCHUYLKILL COUNTY, PA.  
MUNICIPAL BUILDING — P.O. BOX 405  
MARY-D, PENNSYLVANIA 17952

RESOLUTION NO 99--1

THIS RESOLUTION, APPROVED AND ADOPTED BY THE SUPERVISORS OF .  
SCHUYLKILL TOWNSHIP, SCHUYLKILL COUNTY, PENNSYLVANIA, ON THIS  
DATE HEREINAFTER SET FORTH. JANUARY 4, 1999

WITNESSETH:

WHEREAS, WE THE BOARD OF SUPERVISORS OF SCHUYLKILL TOWNSHIP HEREBY  
RESOLVE, APPROVE, AND ADOPT RESOLUTION # 99- 1  
ACT 511 APPOINTS BERKHEIMER ASSOCIATES AS ITS TAX RECEIVER & HEARING OFFICER  
ADOPTS & INCORPORATES THE ACT 50 REGULATION.

NOW, THEREFORE, WE THE UNDERSIGNED SUPERVISORS OF SCHUYLKILL  
TOWNSHIP, DO HEREBY APPROVE, AND ADOPT THIS RESOLUTION.

DATE:  
JANUARY 4, 1999.

ATTEST: MARY E. BUBEL

*Frank Thompson*  
CHAIRMAN

SECRETARY MARY E. BUBEL

*Maureen E. Vaneck*  
VICECHAIRMAN

*Joseph Borner*  
SUPERVISOR



RESOLUTION NO. 99--1

WHEREAS, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including SCHUYLKILL TWP. SUPERVISORS SCH. County, to levy, assess and collect certain local taxes on taxpayers, for general revenue producing measures; and

WHEREAS, SCHUYLKILL TWP. SUPERVISORS SCHUYL. County, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of EIT & OPT tax(es); and **ALL DELIQUENT PER CAPIA & OCCUPATIONAL**

WHEREAS, Section 10 of said Act of 1965, specifies that any such political subdivision may provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and

WHEREAS, SCHUYLKILL TWP. SUPERVISORS SCH, County, has appointed Berkheimer Associates to collect the aforementioned taxes levied by it; and

WHEREAS, Act 50 of the 1998 General Assembly of the Commonwealth of Pennsylvania, enacted May 5, 1998, and effective, in part, January 1, 1999, known as the "Local Taxpayers Bill of Rights," requires political subdivisions levying, collecting and assessing taxes of the nature and kind aforementioned to establish an administrative process to receive and make determinations on petitions from taxpayers relating to the assessment, determination or refund of such tax, including without limitation, the appointment of a Tax Hearing Officer by a political subdivision to hear and decide such an appeal; and

WHEREAS, under Section 8432 of such Act of 1998, a political subdivision shall adopt regulations governing practice and procedure under the Local Taxpayers Bill of Rights;

THEREFORE, BE IT RESOLVED that SCHUYLKILL TWP. SUPERVISORS - SCHUYLKILL County, hereby appoints BERKHEIMER ASSOCIATES as its Tax Hearing Officer and further, adopts and incorporates the Act 50 Regulations as promulgated by Berkheimer Associates in their entirety.

ENACTED into a Resolution this 4TH day of JANUARY, 1999.

BY:

Maureen Thompson FRANK THOMPSON  
Joseph Boran JOSEPH BORAN  
Maureen E. Vanek MAUREEN VANEK

ATTEST:

MARY E. BUBEL SECT/TREASURER

Mary E. Bubel



**PETITION FOR APPEAL**

- 1. Name: \_\_\_\_\_
- 2. Address: \_\_\_\_\_
- 3. City/Township/Borough: \_\_\_\_\_  
School District: \_\_\_\_\_
- 4. Type of tax(es) involved: \_\_\_\_\_
- 5. Tax year(s) involved: \_\_\_\_\_
- 6. Amount of tax in dispute: \_\_\_\_\_
- 7. Berkheimer account number(s): \_\_\_\_\_
- 8. This is a petition for appeal of (*check one*): \_\_\_\_\_ a refund request.  
\_\_\_\_\_ a deficiency assessment.

*If this a petition for appeal of a refund request, please complete the following:*

- 9. Date of your original written request for refund: \_\_\_\_\_  
**Attach a copy of your original written request for refund to this petition.**

*If this a petition for appeal of a deficiency assessment, please complete the following:*

- 10. Date of the deficiency or delinquency notice you received: \_\_\_\_\_  
**Attach a copy of the deficiency or delinquency notice you received to this petition.**

11. ***For all petitions: please set forth on the back all of the reasons that support your position. Attach copies of all local tax returns which may apply and all federal and state returns or schedules as they relate to your case. Use additional sheets if necessary.***

**Notice of Hearing**

A hearing has been scheduled on your petition for appeal for:

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Place: \_\_\_\_\_

The hearing will be before \_\_\_\_\_, Tax Hearing Officer.

I, \_\_\_\_\_, Petitioner, being duly sworn according to law depose and say that the facts set forth in the foregoing Petition for Appeal are true and correct to the best of my knowledge, information and belief. I understand that false statements herein are made subject to the penalties of 18 Pa. C.S. Section 4904, relating to unsworn falsification to authorities.

\_\_\_\_\_  
Petitioner