

SCHUYLKILL TOWNSHIP - UCC PERMIT FEE SCHEDULE

The following permit fee schedule establishes the base permit fees for all types of construction permits. A 5% administration fee must be added to all base fees listed below. A 2% permit handling/issuance charge (minimum of \$69.00) must be added to all base fees below. A \$4.00 State administration fee must also be added to each construction project.

Mechanical & Plumbing:

All appliances and fixtures including, but not limited to sinks, water closet, bath tub, shower, washing machine, hose bibb, floor drain, dish washer, drinking fountain, water heater, air handlers and any fuel burning device (gas, oil, wood, or coal)

Per appliance or fixture ----- \$8.00

Utility service connections (water or sewer), boiler, grease traps, sewer pumps, refrigeration units, water-cooled air conditioners, etc.

Per appliance ----- \$50.00

Minimum Fee \$69.00

Building Fee Schedule

Residential

New Construction.....\$50.00 plus .20 per sq. foot of GFA*

Additions.....\$50.00 plus .20 per sq. foot of GFA*

Alterations & repairs.....2.0% of construction cost

Demolition\$69.00

Utility & miscellaneous use groups.....1.75% of construction cost

(sheds, decks, fences, pools, towers, concrete slabs, retaining walls etc.)

Manufactured Homes (Not including full basements) \$265.00

Minimum fee.....\$69.00

All use groups other than Residential

New Construction & additions.....\$65.00 plus .27 per sq. foot of GFA*

Alterations.....2.75% of construction cost

Demolition.....\$0.01 per sq. ft. (\$140.00 Minimum)

Signs.....\$50.00 plus \$2.00 per sq. ft.

Minimum fee.....\$69.00

*GFA - Gross floor area defined as the total square footage of all floors thin the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways, covered walkways and attics with floor to ceiling height of 6'6" of more.

PERMITTING SUPPLEMENT/INSTRUCTIONS

Dear Schuylkill Township Zoning Permit Applicant:

Pursuant to your request, I have enclosed an application to receive an approved Schuylkill Township Zoning Permit. Along with the completed application(s) and fee(s) (see attached fee schedule) please forward a copy of the following supplemental information (indicated by a check):

1. Plot Plan:

- A. Dimensions and shape of property being built upon.
- B. Copy of deed for which improvements are proposed.
- C. Size and location of all exiting and proposed buildings, structures, or signs.
- D. Setbacks to proposed and if applicable existing structures on the property.
- E. Parking spaces provided and/or loading facilities.

2. Construction drawings:

- A. Detailed floor plan.
- B. Elevations of proposed structure indicating overall height.

3. Miscellaneous Information:

- A. Public Sewer Connection/On-lot Sewage Disposal Permit
 - Schuylkill Township Sewer Authority
Contact _____ at _____
 - On-lot Sewage Disposal
Contact _____, SEO at _____
- B. Contractors estimate or estimated cost by property owner.

4. Additional Permits/Information Required – applications enclosed for checked items.

- A. Uniform Construction Code Permits (See Note #12)
- B. Other _____

- 5. The Zoning Permit shall be issued or refused within thirty (30) days from the date of application. If refused, the applicant may request a Hearing before the Schuylkill Township Zoning Hearing Board. The application for this request can be obtained by contacting the undersigned.
- 6. There is a thirty day appeal period afforded for all permits issued. Any work undertaken within the thirty day period is at the risk of the applicant/permit holder. Schuylkill Township is not liable for monetary or other damages stemming from a successful appeal of a permit.
- 7. The Zoning and/or Building Permit shall expire within one (1) year if the permitted work has not begun or has not been completed unless a time extension is granted, in writing, by the Zoning Officer.

8. The Zoning Officer will make compliance inspections during the construction process to determine compliance with all permits and ordinances. **Right of entry for inspection of the improvements is a condition attached to all permits issued.**
9. If compliance is confirmed by inspection a Use and Occupancy Certificate shall be issued. It is unlawful to use and/or occupy any structure, building, and/or land or portion thereof without this certificate.
10. Failure to present true and correct information on any and all applications may result in the revocation of all permits.
11. Incomplete applications will be returned for revisions.
12. Activities requiring permit issuance under the UCC (Building, Electrical, Mechanical, Plumbing, Fire Protection) are subject to plan review requirements, fee submittal and inspections as outlined on the UCC Supplement and Applications.

If you have any questions regarding the application process do not hesitate to contact me at 570.366.9534.

Very truly yours,
The ARRO Group, Inc.

William N. McMullen

ALL APPLICATIONS AND FEES CAN BE FORWARDED TO:

ARRO Consulting, Inc.
400 Pinebrook Place, Suite 8
Orwigsburg, PA 17961

ALL FEES MUST BE PAID BY CHECK OR MONEY ORDER (Cash will not be accepted.)

ALL CHECKS MUST BE MADE PAYABLE TO: "SCHUYLKILL TOWNSHIP"

ARRO Consulting, Inc.
400 Pinebrook Place, Suite 8
Orwigsburg, PA 17961
570.366.9534

SCHUYLKILL TOWNSHIP ZONING PERMIT APPLICATION

Fee: \$ _____

Paid: _____

PERMIT # _____ - _____ - **Z**

1. Type of Improvement

- Erect a Structure
 Add to a Structure
 Add a Use
 Change a Use

2. Present use of structure or property: _____

3. Proposed use of structure or property: _____

4. Location of Property (Street, Etc.): _____

5. Lot Size: _____ **6. Zoning District:** _____

7. Tax Parcel # (located on tax bill above name): 27 - _____ - _____

8. Work Description:

Provide a detailed description of work or use:		
Length:	Width:	Height:
Stories:	Floor Area:	Parking Spaces:
Sewage Permit#:	Estimated Cost:	
Contractor:	Address:	Phone#

9. Property Plan – REQUIRED (Use attached sheet or separate sheet)

Attached is a dimensioned plan of the proposed work and parcel indicating north, property lines, streets, easements, right-of-ways, existing structures, proposed structures, existing setbacks, proposed setbacks, size of proposed and existing structures.

_____ Feet to North P/L
 _____ Feet to South P/L
 _____ Feet to East P/L
 _____ Feet to West P/L

10. Applicant Information:

Applicant:	Address:	Phone #:
Owner:	Address:	Phone #

I, the Undersigned, do hereby certify that the information contained in this application is true and correct and that the proposed work, as outlined will conform to the standards of all applicable ordinances / regulations. In addition, I have reviewed and agree to all items contained in the Application Supplement provided by the municipality with this Application.

11. Signature: _____ **Date:** _____

(FOR TOWNSHIP USE ONLY)

Application is hereby:
 APPROVED
 DENIED
 INCOMPLETE

Remarks: _____

By: _____, Zoning Officer Date: _____

10. Relief sought from the following sections of the Schuylkill Township Zoning Ordinance:

11. If the property is contained within a recorded subdivision or land development plan, give book and page number where recorded:

12. State reasons applicant believes he/she is entitled to variance/special exception:

13. If an access point to a State Legislative Route is proposed, has the Pennsylvania Department of Transportation issued a permit for the access point?

_____ Attach a copy of the permit.

14. Date work is scheduled to begin:

15. The following information shall accompany this application::
 - a. A map of the lot in question, drawn to scale, indicating the lot size and showing all dimensions of lot lines and the exact location(s) on the lot of all existing and proposed buildings, fences, signs, structures landscape features and all alterations to buildings or structures. The plan shall clearly shown areas requiring variance or special exceptions.
 - b. The statement indicating the present and intended use(s), height, length, width and proportion of the total lot area covered of all proposed and existing buildings, structures and additions or alterations to buildings or structures, and the height, length, width and design of all signs.
 - c. A statement indicating the number of families and/or commercial or industrial establishments to be accommodated within existing and proposed buildings on the lot. In any case including apartment buildings and townhouses, a breakdown of units by number of bedrooms shall be given or in the case of commercial and industrial uses and home occupations, the floor area to be devoted to each use shall be indicated.
 - d. The number, location, dimensions and design of parking and loading areas including the size and agreement of all spaces and means of ingress, egress and interior circulation, recreation areas, screens, buffer yards and landscaping, means of egress from the ingress to the lot, routes or pedestrian and vehicular traffic, and outdoor lighting.
 - e. The location of all utility lines including approval of water supply and sewage disposal.
 - f. The names, addresses, and telephone numbers of owners of all adjoining properties.

- g. Check, payable to **SCHUYLKILL TOWNSHIP**, in the amount pursuant to the Schuylkill Township Schedule of Fees.

I hereby apply for variance/special exception/appeal (circle one) and certify that the above information and accompanying information and drawings are true and correct.

Date: _____

(Signature of Applicant)

(If the application is being made by person(s) other than the owner(s), please attach a written authorization from the owners) authorizing the application and authorizing you as his agent.)

Submit application, supporting documents and fee to:

The ARRO Group, Inc.
C/o William N. McMullen
30 Holland Street
Tamaqua, PA 18252

**FEE SCHEDULE
FOR SUBDIVISION AND LAND DEVELOPMENT
PLAN SUBMISSION
WITHIN SCHUYLKILL TOWNSHIP
SCHUYLKILL COUNTY, PENNSYLVANIA**

1. Review of Residential Subdivision (Under Section 404)
\$ 500.00 - paid at the time of submission of Minor Plan

2. Review of all Other Residential Subdivisions
\$ 300.00 - paid at the time of submission of Sketch Plan.
\$ 500.00 - plus \$ 30.00 per lot or dwelling unit - paid at the time of submission of Preliminary plan.
\$ 500.00 - plus \$ 50.00 per lot or dwelling unit - paid at time of submission of Final Plan.

3. Review of all Commercial and Industrial Subdivisions and Land Developments
\$ 500.00 - paid at time of submission of Sketch Plan
\$ 750.00 - plus \$ 50.00 per acre of disturbed areas plus 10% of the non-disturbed areas - paid at the time of submission of Preliminary Plan.
\$ 1,000.00 - plus \$ 100.00 per acre of disturbed areas plus 10% of the non-disturbed areas - paid at the time of submission of Final Plan.

Supplemental Review Fee

Article III - Plans required to follow standard procedure (Sketch, Preliminary and Final Plan Stages) but labeled as a Final Plan shall be required to submit all fees as though submission is of standard procedure (Sketch, Preliminary and Final Plan Fees) subject to acceptance by the Planning Commission of a Plan labeled as Final Plan as the initial submission.

Zoning Hearing Board Applications

Variance Application	\$500.00
Special Exception Application	\$500.00
Appeal Application	\$300.00
Validity Challenge	\$1,000.00

The applicant shall be responsible for all fees, permitted by the Municipalities Code, when expenses of the Zoning Hearing Board exceed that of the original submission fee.

Application before the Board of Supervisors

Conditional Use	\$1,500.00
Curative Amendment	\$1,500.00

The applicant shall be responsible for all fees, permitted by the Municipalities Code, when expenses of the Board of Supervisors exceed that of the original submission fee.

Change or Addition of Use

(Based on Zoning Permit Fee above or schedule below, whichever is greater.)

No Impact Home Based Business	\$70.00
Commercial/Industrial	\$140.00

Certificate of Use and Occupancy

Principal Residential Structure	\$70.00
Principal Commercial/Industrial Structure	\$140.00
Accessory Residential Structure & Additions	\$35.00
Accessory Commercial/Industrial Structure and Additions	\$105.00
Temporary Certificate of Use & Occupancy	
50% of Non-Temporary Certificate of Occupancy but not less than \$35.00	
Temporary Use (Per Section 1902.D.)	\$140.00

Ordinance Reproductions

Zoning Ordinance (Hardcopy)	\$50.00
Zoning Ordinance & Map (CD)	\$25.00
Zoning Ordinance & Map (Via E-Mail)	\$10.00
Zoning Map (Hardcopy)	\$5.00
Subdivision and Land Development Ordinance (Hardcopy)	\$40.00
Subdivision and Land Development Ordinance (CD)	\$20.00
Subdivision and Land Development Ordinance (Via E-Mail)	\$10.00
Ordinance Copies (per Page)	\$0.25

Resolution No. 2009- 5

**TOWNSHIP OF SCHUYLKILL
COUNTY OF SCHUYLKILL, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF SCHUYLKILL ESTABLISHING A
SCHEDULE OF FEES FOR THE FILING OF SUBDIVISIONS AND LAND
DEVELOPMENT PLANS.**

Whereas, the Township Board of Supervisors of Schuylkill Township have adopted Ordinance No. 5-2009 known as the Eastern Schuylkill Planning Commission Subdivision and Land Development Ordinance, and

Whereas, Section 301 of said Ordinance empowers the Supervisors to adopt a schedule of fees for applications required by the provisions of said ordinance.

Now, therefore be it resolved and it is hereby resolved by the Board of Supervisors of Schuylkill Township as follows:

Payment of Fees

Article I - All fees herein established are to be submitted to the "Township of Schuylkill." Plans will not be accepted for review or resubmission by the Township Planning Commission or Board of Supervisors without the designated fees and the designated number of plans. Check or money order must be made payable to "Schuylkill Township Board of Supervisors."

Established Fees

Article II - The following fee schedule is hereby adopted:

Related Cost

Article V - If the cost incurred by the Township in reviewing a subdivision or land development plan exceeds the amount of the fee(s) paid by the subdivider/developer, the subdivider/developer shall pay to the Township the full amount, in excess of the fee paid by the subdivider/developer, that was expended by the Township in reviewing the plan prior to release of the Final Plan.

All improvement inspections shall be billed at the hourly rate of the Township Engineer plus a 15% administrative fee.

The subdivider/developer shall be responsible to submit a check or money order, payable to the Schuylkill County Treasurer, for review of the plan by the Schuylkill County Planning Commission. The fee shall be submitted at the time of submitting the Final Plans to the Township.

Total Fee Payment

Article IV - No subdivision or land development plan shall be released by the Township Board of Supervisors until the Township has received all fees due under and pursuant to the terms of this resolution have been paid in full.

Therefore, BE IT RESOLVED, this 2nd day of November, 2009 that the Township of Schuylkill hereby adopts the above fee resolution, and said resolution shall be effective immediately.

SCHUYLKILL TOWNSHIP
BOARD OF SUPERVISORS

Linda DeLindero
(Chairperson)

Moussan E. Vanek
(Member)

Joseph Polan
(Member)

Attest:

Mary E. Rubel
(Secretary)

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**Resolution No. 2009 -
SCHUYLKILL TOWNSHIP
SCHEDULE OF FEES**

Pursuant to Section 1903 of the Zoning Ordinance prepared by the Eastern Schuylkill Planning Commission and adopted by the Schuylkill Township Board of Supervisors the following schedule of fees pertaining to matters of said ordinance are hereby established.

Zoning Permit Fees

	VALUE	ZONING PERMIT FEE
Construction Value Under	\$2,000.00	\$35.00
Construction Value Under	\$10,000.00	\$55.00
Construction Value Under	\$15,000.00	\$70.00
Construction Value Under	\$20,000.00	\$90.00
Construction Value Under	\$30,000.00	\$110.00
Construction Value Under	\$40,000.00	\$130.00
Construction Value Under	\$50,000.00	\$150.00
Construction Value Under	\$60,000.00	\$170.00
Construction Value Under	\$70,000.00	\$190.00
Construction Value Under	\$80,000.00	\$210.00
Construction Value Under	\$90,000.00	\$230.00
Construction Value Under	\$100,000.00	\$250.00
Construction Value Over \$100,000.00		\$250.00 Plus \$2.00 Per Thousand Dollars, or portion over \$100,000.00
Signs/Billboards		\$2.00 Per Square Foot (\$35.00 Minimum)

Construction value must be based on a minimum of \$50.00 per square foot of gross floor area for principal structures and \$15.00 per square foot of gross floor area for accessory structures or a signed contractor's proposal must be submitted.

Zoning Permits applications and/or reviews not including a construction value at the time of application, such as utilization of an existing building or structure, shall be based on a value of not less than \$50.00 per square foot of the gross floor area to be utilized for the use.

Review of Special Uses as listed by Chapter XVI requiring submission of Land Development Plans shall be subject to a per hour Zoning review fee, based on the current hourly rate schedule for such services charged to the municipality, for review of the Special Use's conformance to applicable zoning regulations. All Zoning review fees shall be paid prior to release of approved final plans to the applicant or the acceptance by the municipality of revised plans or additional plan stages or phases.

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