

**BOARD OF SUPERVISORS
SCHUYLKILL TOWNSHIP
75 WALNUT STREET
MARY-D, PA 17952**

The Regular meeting of the Supervisors of Schuylkill Township was held on Wednesday, November 4, 2015, at 7 P. M. in the Municipal Building. Those present included Charles Hosler, Christine Verdier and Charles Fayash. The Pledge of the Allegiance was recited.

The Chairman entertained a motion to accept the October Minutes. A motion to approve the October minutes as written was made by Verdier, 2nd by Hosler. All approved.

Treasurer's Report

\$372,902.80 total in bank accounts. A motion was made to accept the Treasurer's Report pending audit was made by Verdier; 2nd Hosler. All approved.

Replies to last month's public questions.

Fayash answered last month's question regarding Tax Collection Committee meeting. It was not an email that was posted, but was a taxpayer posting on Facebook that the notice from Berkheimer regarding "failure to file" was a scam and that the people do not need to pay attention to it. Berkheimer posted on their website that the letter was legitimate and why people were receiving the notice.

Public comment on agenda items only

Paul Benulis, Brockton, asked if police officer was present. Verdier stated that yes she was present.

Police Report –

August Report: Total hours worked-37; Total miles patrolled-246; Total Municipal assists-4; Total phone calls-14; and Total citations issued-12

September Report: Total hours worked-57; Total miles patrolled-462; Total Municipal assists-3; Total phone calls-10; and Total citations issued-11

October Report: Total hours worked-66; Total miles patrolled-386; Total Municipal assists-5; Total phone calls-16; and Total citations issued-14

Suggested by the police officer, there needs to be a noise ordinance added and approved to our township.

Road master Report-

Roads were paved in Mary D, Tuscarora & Old 209. Repaired the plows so they are ready for the snow, put new tires on the backhoe and repaired pot holes.

Solicitors Report- Michael Greek

Nothing to report.

Committee Reports

Recreation Committee—Committee did not meet in October but the Director had resigned the end of October. Since an extensive search last year for the executive director was completed, the Chairman requested an email vote to see if the Board would approved the next best candidate on the list last year could be the new Executive Director. The Committee approved and she was hired for a November start date. Her name is Sarah Connelly. The Committee will catch her up to speed so we can continue with the breakfast with Santa fundraiser on December 5 and also the Recreation Basketball Leagues that are to start in January.

No reports from Council of Government or Tax Collection Committee.

Communications:

A motion was made by Verdier to have Natasha Tyson attend the upcoming training seminar for the PSATS Sunshine Law & the Right to Know Act Webinar on Thursday, December 3rd. Also, suggested was to have Frank Fabrizio & Natasha Tyson attend the PSATS Just Elected to Twp. Government Seminar on Tuesday, December 15th from 7pm to 9pm. Motion made by Verdier, 2nd Fayash. All approved.

We received a letter from Metrocast stating that the rates will be increasing effective January 2016.

Old Business

Schuylkill Headwater Pavilion will be constructed before the end of 2015 at the Acid Mine Drainage site. Scheduled to be completed by December 31st, 2015.

Jessica Miller has cleaned the building and will continue to do so on a regular basis.

Since August, we have made a request to Jaime Moore regarding the petty cash receipts and we have not received any info on those yet. Verdier suggested Attorney Greek to mail a certified letter to Jaime asking for the information. We do need to have the information for the audit which is at the end of the year. We had sent an email out in the beginning of August to Jaime asking her what those expense charges were for; that needs to be finalized and has not yet been done. We will leave this with Attorney Greek to continue to follow up.

The PLGIT Procurement Card process, at this point, the application has to be on hold because they need the last 3 year's audits, and we are still waiting for the 2014 audit to be finalized.

Regarding the revision of Township Ordinance 87-2 for the Valley Street parking; it does not seem to be an issue at this point. Verdier stated we do not need to keep this tabled; it can be removed from the agenda and the Supervisors can revisit when needed.

Regarding the motion to hire a maintenance employee tabled from October meeting. The Supervisors narrowed it down to 2 candidates and have offered the position to Joseph Sadusky of Mary D. Hosler made the motion to hire Joseph Sadusky at \$15/hr to start and after 90 days pay will increase to \$16/hr. Employee has declined employee health insurance. When he has shown proof of having his own health coverage, he will receive quarterly supplement checks totally \$5,000 per year. Maximum of 80 hours per pay period with comp time/overtime, as needed. A \$25 monthly stipend cell phone allowance will be provided and a \$100 clothing allowance once per year. He will be given 9 paid holidays at his current pay rate for eight hours. There will be five paid vacation days after 1 year completed and ten paid vacation days after 2 years of employment. There is no sick leave, but he could use comp time if needed. There are no retirement benefits with this position. His criminal background check and driver's record check had come back ok. 2nd Fayash. All approved.

New Business

Earl Helbing from Penndot will be here November 16th to discuss Liquid Fuels report with the Township Secretary. This report can now be done online.

The Board presented a proposed budget for 2016, noting that there will be no tax increase in 2016, if the budget is approved. It is based on last year's budget with a few minor changes. Two changes include a \$10,000 increase in Liquid Fuels from the State to have more road work completed, and also a \$5,000 increase in the police budget to order dash cameras for the police car. Anticipated revenues will be \$421,723 and our total expenditures to be \$410,655. The budget will be available in the office for inspection until next month where it will be presented for final approval at the December meeting.

Hosler made a motion to appoint Natasha Tyson as the Right to Know officer. 2nd Fayash. All approved.

Public Comment

Paul Benulis, Brockton, stated that he was present when the police officer was hired and she was to work 29 hours a week. In the last 3 months, she has worked a total of 2 weeks. Paul questioned why the lack of work.

Billy Zahora, Mary D, stated that he is hoping that there is a noise ordinance as a neighbor has a generator running consistently in their backyard from 5:45am until 11pm. He has stated that between the noise of the generator and also the fumes from the gas, he is not able to open his windows. Discussion continued about who can do what about this situation with current ordinances and reporting to other agencies.

Mary Van Pelt, Brockton, questioned why the police officer did not read her own police report as she is in the building. Officer Dempsey stated that she was writing a citation at the time.

Paul Benulis, commented on the petty cash incident with the secretary--why invest more money to send her a certified letter when it can just be written off that we had a secretarial issue and money was missing with no receipts and ended in termination of the secretary.

John Bubon, Brockton, stated that it is the taxpayer's money and there should be an explanation on why it was spent. Bubon stated that when purchasing a police car there was no research done to get a better deal. There was a discussion held about the process in which the police car was purchased.

Connie Hacker, Tuscarora, questioned when Porter Street will be paved, noticing that other streets are being paved. Hosler stated it will not be this year due to the ongoing water line project in Tuscarora.

Verdier made a motion to adjourn the meeting; 2nd by Hosler. All approved.

Adjourned

Attest: Natasha Tyson